



Annual Report for the Activities of the Quality Assurance Unit

(Academic year 2022/2023 AD)

Mansoura University – Faculty of Nursing

Director of Quality Assurance and Accreditation Unit

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A Report of the Activities of the Quality Assurance Unit for the Academic Year 2022/2023

The Quality Assurance Unit at the Faculty of Nursing / Mansoura University has carried out many activities with the aim of improvement and development to achieve the comprehensive quality of the educational process. The following is a review of the activities that have been accomplished:

First: The formations of the Quality Assurance Unit for the academic year 2022/2023:-

The Quality Assurance Unit has prepared the unit's formations for the academic year 2022/2023 as follows:-

- Formation of the unit's board of directors
- Forming the unit's executive team
- Formation of quality coordinators in scientific departments
- Formation of heads of academic standards
- Formation of quality subcommittees in scientific departments

(These formations were approved by the College Council No. (244) on 9/18/2022 AD)

Second: Results of questionnaires for all categories 2022/2023:

The Quality Assurance Unit, through the Statistical Data Analysis Committee, analyzed the results and prepared reports on student questionnaires (undergraduate program students - intensive program students - postgraduate students), faculty members and supporting staff - graduates - administrative body, and they were approved by the College Council as follows:

- Reports of the results of questionnaires for students of the bachelor's program with the credit hour system (first semester) for the academic year 2022/2023, which were approved by the College ***Council No. (253) on 2/13/2023***
- Reports of the results of questionnaires for students of postgraduate programs with the credit hour system (Master's, second semester - PhD, second semester), which were approved by the College ***Council No. (250) on 11/16/2022.***



- Reports of the results of questionnaires for students of postgraduate programs with the credit hour system (Master's in the third semester - PhD in the first semester) and were approved by the College **Council No. (255) on 3/15/2023.**
- The results of the intensive program students' questionnaires (second semester 2021/2022) were approved by the College **Council No. (250) on 11/16/2022**
- The results of the faculty and supporting staff questionnaires were approved by the College **Council No. (248) on 10/12/2022.**
- The results of the academic leadership questionnaires were approved by the College **Council No. (250) on 11/16/2022.**
- The results of the graduate questionnaires were approved by the College **Council No. (248) on 10/12/2022.**
- The results of the administrative body's questionnaires were approved by the College **Council No. (250) on 11/16/2022.**

Third: The Quality Assurance Unit prepared, reviewed and approved the following plans:

- Preparing the annual plan and time frame for the activities of the Quality Assurance Unit 2022/2023, which was approved by the College **Council No (244) on 9/18/2022**
- The Executive Plan 2022/2023 for the Strategic Plan 2019-2024 and the follow-up report on what has been accomplished from the Executive Plan 2021/2022 for the Strategic Plan 2019-2024, which was approved by the College **Council No. (250) on 11/16/2022.**
- The improvement plan for the Academic Advising Unit for the academic year 2022/2023 was approved by the College **Council No. (248) on 10/12/2022.**
- The 2023/2025 faculty training plan that was prepared by the Faculty Standard and was reviewed by the Quality Assurance Unit and approved in the College **Council No. (250) on 11/16/2022.**
- The annual maintenance plan for 2022/2023 was approved by the College **Council No. (252) on 1/11/2023.**
- The college's skills laboratories maintenance plan for 2022/2023 was approved by the College **Council No. (257) on 5/16/2023.**



- The training plan for the administrative staff of the College of Nursing 2023/2025 was approved by the College **Council No. (256) on 4/12/2023** and has been updated and approved.

Fourth: - A project to support and qualify educational programs in higher education institutions for international accreditation (SQEPIA for the Nursing Sciences Program (Bachelor's program with the credit hour system): -

- Preparing the self-study for the Bachelor's program and its attachments and sending them to the German Authority to obtain international accreditation (Self-study of Bachelor nursing program) approved by the College **Council No. (248) on 10/12/2022**.
- Preparing the fourth quarterly technical and financial report for the period from April 1 to September 30, 2022 for the project to support and qualify educational programs in higher education institutions for international accreditation (SQEPIA). It was approved by the College **Council No. (250) on 11/16/2022**.
- Preparing the fifth technical and financial quarterly report for the period from October 1 to December 31, 2022 for the project to support and qualify educational programs in higher education institutions for international accreditation (SQEPIA). It was approved by the College **Council No. (250) on 11/16/2022**.
- Preparing the sixth quarterly technical and financial report for the period from January 1 to March 2023 for the project to support and qualify educational programs in higher education institutions for international accreditation (SQEPIA). It was approved by the College **Council No. (257) on 5/16/2023**.
- Translation of the following into English, and they were approved by the College **Council No. (244) on 9/18/2022**:
 - University Code of Ethics Guide
 - Guide to the College of Nursing's Code of Ethics
 - Translation of the organizational structure of the Quality Assurance Unit into English. It was approved by the College **Council No. (248) on 10/12/2022**.



Laboratory equipment and machinery for the project were purchased at a value of 804,750 pounds, and are as follows:

M	The device	Quantity	Unit Price	Total
1-	AXEL light skin tone	1	٦٦٦.٠٠٠	٦٦٦.٠٠٠
2-	Arterial puncture arm	2	٢٧٧٥.٠	٥٥٥٠.٠
3-	Venous train Arm right LGT	3	٢٧٧٥.٠	٨٣٢٥.٠
Total				EGP ٨٠٤٧٥٠.٠

Purchasing (15) mercury blood pressure devices and (3) digital blood pressure devices and purchasing a modern bed worth **48,000 pounds**

Fifth: The Quality Assurance Unit prepared and approved the following:

- Pre-evaluation for internship students Pre Collective Evaluation, which was approved by the College ***Council No. (243) on 8/28/2022.***
- The competitive characteristics of the College of Nursing in the period from 2019 to 2023 and its approval by the College ***Council No. (256) on 4/12/2023.***
- The service guide for the College of Nursing was approved by the College ***Council No. (257) on 5/16/2023.***
- The internal review mechanism for scientific departments was approved by the College ***Council No. (233) on 1/12/2022.***
- Updating the organizational structure of the Faculty of Nursing - Mansoura University and translating it into English. It was approved by Faculty ***Council No. (256) on 4/12/2023.***
- Preparing corrective measures to improve job satisfaction based on the opinion of the administrative body for the academic year 2021/2022, and they were approved by the College ***Council No. (257) on 5/16/2023.***



- The annual report on the academic standards of the Quality Assurance Unit for the academic year 2021/2022, which was approved by the College **Council No. (248) on 10/12/2022.**
- The report of the Academic Advising Unit for the year 2021/2022 was approved by the College **Council No. (248) on 10/12/2022.**

Sixth: The Quality Assurance Unit approved the following:

Special credits for post graduate programs:

- Descriptions of postgraduate studies programs and courses with the credit hour system (pre-primary - master's - doctorate) approved by the College **Council No. (252) on 1/11/2023.**
- Course reports for postgraduate studies programs (Master's, second term - PhD, second term) 2021/2022 were approved by the College **Council No. (250) on 11/16/2022.**

Special credits for the intensive program:

- Description of the intensive program and courses according to the amended regulations approved by the College **Council No. (253) on 2/13/2023.**
- Intensive program course reports 2021/2022 (first semester + second semester) were approved by the College **Council No. (250) on 11/16/2022.**
- The external auditor's report describing the intensive program and courses according to the amended regulations was approved by College **Council No. (253) on 2/13/2023.**

Special credits for the bachelor's program:

- Course reports for the bachelor's degree, first semester 2022/2023, were approved by the College **Council No. (255) on 3/15/2023.**



- Course reports for the bachelor's degree, second semester 2021/2022, were approved by the College **Council No. (244) on 9/18/2022.**
- Bachelor's program report 2021/2022 approved by the College **Council No. (244) on 9/18/2022.**
- Annual reports for scientific departments 2021/2022 approved by the College **Council No. (250) on 11/16/2022.**

Seventh: Organizing courses and workshops:

The Quality Assurance Unit coordinated a workshop entitled “International accreditation and European credit transfer system (ECTs)” in coordination with the Nursing Administration Department at the college on 8/24/2022 in the graduate studies hall at the college with the aim of preparing the academic load for the student enrolled in the program and the importance of activating the use of the study hours model. The workshop included (51) faculty members from all scientific departments in the college

Eighth: Periodic follow-up of quality work:

- Periodic follow-up of quality work in the scientific departments by holding periodic meetings for the quality coordinators in the scientific departments, a number of (4) meetings to follow up on the extent of completion of the tasks assigned to them and also communicate through the committee's WhatsApp group,
- In order to complete the follow-up of quality work in scientific departments, the Quality Assurance Unit formed internal review teams for scientific departments to review quality work in scientific departments and review units related to the educational process (classrooms - laboratories - library - medical clinic - restrooms) in the period from 7/16 to 7/26/2023



- Periodic follow-up with the executive team by holding a number of (3) meetings to follow up on the completion of the tasks assigned to them
- Periodic follow-up of the work of the academic standards committees by holding periodic meetings of the heads of academic standards (1) monthly periodic meetings and submitting a monthly report to follow up on the work that has been accomplished. The files and documents related to academic standards were reviewed, and a schedule was prepared to review (2) A weekly standard over a period of two months. And also communication through the committee's WhatsApp group.
- Periodic follow-up of the work of the standards committees for the project to support and qualify educational programs in higher education institutions for international accreditation (SQEPIA) for the nursing sciences program (bachelor's program with the credit hour system) through holding periodic meetings for the heads of standards and submitting a monthly report to follow up on the work that has been accomplished and also communicating through a group The committee's WhatsApp.
- Periodic follow-up of the Statistical Data Analysis Committee and the results of electronic questionnaires for the academic year 2022-2023, through holding periodic meetings of the Statistical Data Analysis Committee team, where a number of (2) meetings were held, and also communication through the WhatsApp group of the Statistical Data Analysis Committee.