

University: Mansoura

Faculty: Nursing

Program: Master Degree in Nursing Administration

Department: Nursing Administration

Course specifications

1-Basic Information.

Code: SNSA14	Course Title: Strategies in nursing service administration الإستراتيجية الإدارية للخدمات التمريضية	year/level: Master Specialty, 2013/2014
Hours: Theory 2hrs x 32 week = 64hrs Practical: 9 hrs x 32 week = 288hrs		

2-Course Objective:

This course introduces the graduate to the essential elements, knowledge, skills and implications that nurse must learn to succeed in today's health care environment.

3- Intended learning Outcomes: (ILOs):

A-Knowledge and Understanding:	A1- Define different concept and objectives of the strategic planning. A2- Identify phases of strategic thinking. A3- Define concept and goals of redesign. A4- Define concept and barriers of restructuring. A5- Identify different function of joint commission. A6-Identify roles of various managerial and technical levels. A7-Identify different styles of leadership. A8- Identify different techniques of decision making and problem solving. A9- List types of decision making. A10- Identify concept of (team, team work, team building).
---------------------------------------	---

	<p>A11- Identify guidelines for effective team building.</p> <p>A12- Identify different type, sources and phases of stress.</p> <p>A13- List benefits and tips of time management.</p> <p>A14- Define different concepts of (change, change agent, organizational change, driving force, restraining forces).</p> <p>A15- Define concept of (productivity, Efficiency, nursing productivity).</p> <p>A16- Identify current methods for measuring nursing productivity.</p> <p>A17- Identify standards for an effective selection process.</p> <p>A18- Identify roles of staff development educator and staff development director.</p> <p>A19- Identify different methods of performance appraisal.</p> <p>A20- Identify characteristics of good budget.</p> <p>A21- Identify techniques of material recourses.</p>
<p>B-Intellectual Skills:</p>	<p>B1-Discuss model and process of strategic planning.</p> <p>B2- Predict barriers and weakness of restructuring.</p> <p>B3-Describe the accreditation of nursing for the provision and maintenance of optimal quality of patient care.</p> <p>B4- Differentiate between various roles of nursing levels.</p> <p>B5- Discuss characteristics of effective decision making and problem solving.</p> <p>B6- Differentiate between group and team.</p> <p>B7- predicts reasons of resistance for change.</p> <p>B8- Discuss consequences of stress.</p>

	<p>B9- Discuss role of nurse manager in time management.</p> <p>B10- Discuss strategies to deal with resistance for change.</p> <p>B11- Develop productivity program.</p> <p>B12- Discuss reason of low productivity.</p> <p>B13- Illustrate forms of staff development. .</p> <p>B14- Discuss process of budget.</p> <p>B15-Discuss different methods of assignment.</p> <p>B16-Discuss characteristics of good tools</p> <p>B17-Discuss principles of material resource management.</p>
<p>C-Professional Skills:</p>	<p>C1- Critique strategic planning model using SWOT analysis.</p> <p>C2- Apply technique of job redesign.</p> <p>C3-Evaluate leadership styles in different health care setting.</p> <p>C4-Use tools of managing time.</p> <p>C5- Design plan to overcome resistance of change.</p> <p>C6- Design staffing plan to fulfill staff requirements.</p> <p>C7- Critique system of recruitment and promotion of the heath care setting.</p> <p>C8- Develop staff development program</p> <p>C9- Use tools of performance appraisal.</p> <p>C10- Measure nursing productivity using task analysis.</p>
<p>D- General and Transferable:</p>	<p>D1- Apply problem solving technique.</p> <p>D2-Explain how to manage time and avoid time wasters.</p> <p>D3- Explain selection process.</p> <p>D4-Create team sprit among staff nurses</p> <p>D5-Using coping strategies and dealing</p>

	<p>with stress</p> <p>D6-Use principles of assignment and time schedule effectively.</p>
<p>4- Course Content:</p> <ol style="list-style-type: none"> 1- Strategic planning. 2- Health care organizational relationship (traditional relationship oriented redesigning, restructure and reengineering). 3- Joint commission on accreditation of health care organization. 4- Roles and functions of nurse managers at various managerial and technical levels. 5- Leadership 6- Problem solving and decision making. 7- Building and managing teams. 8- Managing stress and time. 9- Managing change. 10- Productivity 11- Staffing scheduling and assigning strategies. 12- Selection and development of personnel. 13- Staff development. 14- Performance appraisal. 15- Budget. 16- Material resources of nursing management. 	
<p>5- Teaching and learning Methods:</p> <ul style="list-style-type: none"> ☞ Interactive lectures. ☞ Group discussion ☞ Individual and group presentation ☞ Assignment-problem solving. 	
<p>6- Teaching and learning Methods of Students with Special need: Not Relevant</p>	
<p>7- Student Assessment Methods:</p>	

A- Assessment Methods	<ul style="list-style-type: none"> - Semester work (Group discussion, presentation of topics, library assignments) - Oral Examination. - Practical examination - Final written Examination 															
B- Schedule	<ul style="list-style-type: none"> - Semester work in all 32 weeks - Oral exam week 34 - Practical examination week33 - Final written exam week33 															
C- Weighting of Assessments	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Semester work</td> <td style="text-align: right;">48</td> <td style="text-align: right;">24%</td> </tr> <tr> <td>Oral exam</td> <td style="text-align: right;">40</td> <td style="text-align: right;">20%</td> </tr> <tr> <td>Practical exam</td> <td style="text-align: right;">12</td> <td style="text-align: right;">6%</td> </tr> <tr> <td>Final term exam</td> <td style="text-align: right;">100</td> <td style="text-align: right;">50%</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">200</td> <td style="text-align: right;">100%</td> </tr> </table>	Semester work	48	24%	Oral exam	40	20%	Practical exam	12	6%	Final term exam	100	50%	Total	200	100%
Semester work	48	24%														
Oral exam	40	20%														
Practical exam	12	6%														
Final term exam	100	50%														
Total	200	100%														
8- List of references:																
A- Course notes	Not applicable															
B- Compulsory Books	TomyA.(2009) Guide to nursing management and leadership, 8 th ed., Canada: Mosby Elsevir Pub.															
C-Recommended Books	<ul style="list-style-type: none"> - Cherry B. & Jacob S. (2005) Contemporary nursing issues, trends and management. 3rd ed. USA: Mosby Elsevir Pub. - Griffin,R.(2006) Management, 8th ed; New Delhi: Houghton Mifflin Co. - Wojner A. (2001): Outcome management: application to clinical practice. USA: C.V. Mosby Co. 															
D- Periodicals, Web	- International Journal of nursing studies(2005-2010)															

Sites,...etc	- Journal of Nursing Management (2007-2010)
---------------------	---

Course Coordinator:

Head of Department : Prof. Amira Ahamed Hasanen

University: Mansoura

Faculty: Nursing

Program: Master Degree in Nursing Administration

Department: Nursing Administration

Course specifications

1-Basic Information

Code: NAS13	Course Title: Issue and Trends in nursing administration. المفاهيم الحديثة في إدارة التمريض	year/level: Master Specialty 2012/2013
Hours: 2 Theory 2 hrs× 32week = 64 hrs		

2-Course Objective:

The course explores new issues and trends in nursing management Strategies which can be used in nursing practice and research.

3- Intended learning Outcomes (ILOs):

A-Knowledge and Understanding:	A1- Identify concept and component of empowerment. A2- Identify different concept of quality and total quality management A3- Identify types of bench marking A4- Identify concept of nursing audit and its steps. A5- Identify Essential aspects of critical thinking A6- Identify different concept and Models of emotional intelligence. A7- Identify different concept, goal and requirements of six sigma. A8- Identify Forces and Models of magnetism A9- Identify concept of E-learning and its process. A10- Identify Factors affecting globalization
---------------------------------------	--

	<p>of health care.</p> <p>A11- Identify steps of developing personal and career portfolio.</p>
--	--

<p>B-Intellectual Skills:</p>	<p>B1- Discuss areas for empowering subordinates.</p> <p>B2- Discuss total quality management process.</p> <p>B3- Discuss benefits of bench marking.</p> <p>B4- Discuss purpose of nursing audit.</p> <p>B5-Determine characteristics of critical thinking.</p> <p>B6- Determine Characteristics of Emotional Intelligence.</p> <p>B7- Discuss importance of six sigma for improvement.</p> <p style="padding-left: 40px;">B8- Predict Barriers for magnetism</p> <p style="padding-left: 40px;">B9- Demonstrate different methods of E-learning.</p> <p>B10- Determine the impact of globalization on health care services.</p> <p>B11- Discuss purpose and Benefits of portfolios.</p>
<p>C-Professional Skills:</p>	<p>C1-Using nursing audit as quality control.</p> <p>C2- Apply six sigma in health care institution</p> <p>C3-Criticque health care setting according to magnetism forces.</p> <p>C4-Design student portfolio.</p>
<p>D-General and Transferable:</p>	<p>D1- Access sources of empowerment in health care setting.</p> <p>D2- Use steps of nursing audit.</p> <p>D3-Enhance critical thinking ability.</p> <p>D4- Improve Emotional Intelligence of student.</p> <p>D5- Follow PCDA cycle.</p> <p>D6-Communicate the effects of globalization.</p>

4- Course Content:

- 1- Empowerment
- 2- Total quality management
- 3- Bench marking, nursing audit.
- 4- Critical thinking
- 5- Emotional intelligence
- 6- Six sigma
- 7- Magnet hospital
- 8- E-learning.
- 9- Globalization of health
- 10- Introduction to portfolio of health professional

5- Teaching and learning Methods:

- ∞ Interactive lectures.
- ∞ Individual and group presentation

6- Teaching and learning Methods of Students with Special need: Not Relevant

7- Student Assessment Methods:

A- Assessment Methods	- Final term exam
B- Schedule	- Final written exam
C- Weighting of Assessments	Final term exam 50 100%
	Total 50 100 %

8- List of references:

A- Course notes	None
B- Compulsory Books	<p>1- Dochterman M. J. and Grace K. (2009) Current issues in nursing . 6th ed. St. Louise: Mosby Inc.</p> <p>2- Cherry B, Jacob R. (2002) Contemporary nursing , issues , trends and Management . 2nd ed. St. Louise: Mosby Inc.</p>
C-Recommended Books	<p>1- Walsh M and Walsh 2001) Evidence – Based practice.Is patient satisfaction evidence ? Nursing standards: 12 (49)</p> <p>2- Recker D. Bess C. and Wellens L. (2000) Decision Making process in shared governance . nursing management . 27 (5).</p>
D- Periodicals, Web Sites,...etc	<p>- Journal of advancing in Nursing</p> <p>- Shaw S. (2009) Nurses in management: New challenges, opportunities. International Nursing Review. 36 (6).</p> <p>- Sullivan J. (2008). Nursing 2020: A study of Nursing Future. Nursing Outlook: 35 (5).</p>

Course Coordinator: Dr/Awatef Hassan

Head of Department:Dr/ Mohamed azmy kafaghy.

