

Enrollment for a Master's Degree

Enrollment procedures and conditions

- ✚ The application is submitted annually from the beginning of August until 15 August
- ✚ A student with a bachelor's degree in nursing science is accepted with at least a good general grade from a university or has a diploma in a specialization with a very good grade or B and in the branch of specialization with a very good general grade of at least B or equivalent from a recognized university From the Supreme Council of Universities.
- ✚ Payment of tuition fees after the approval of the Faculty Council to enroll students to a maximum of one week from the date of approval, otherwise the registration will be void.
- ✚ The application is made through Ibn Al Haytham system of postgraduate studies on Mansoura University page and print the application forms [data form - information form] and attach it with the rest of the papers

Required Documents:

- Origin of Bachelor's Degree
- Origin of internship certificate
- Certificate of grades [statement of grades] in Arabic
- Origin of birth certificate (computer).
- Copy of the ID card

- 6 personal photos
- The employer must approve the form prepared in the application file
- Certificate of military service or exemption for males

Enrollment for Master's Degree in Infection Prevention and Control

Enrollment procedures and conditions

- ✚ Applications and files will be received from the beginning of August 1/8 until the end of August
- ✚ A student who holds a bachelor's degree in one of the health fields (health sciences, public health sciences, medical sciences, nursing sciences and pharmaceutical sciences) is accepted from one of the universities recognized by the Supreme Council of Universities.
- ✚ The student must have a bachelor's degree in a health field with at least a good general grade (C +) or equivalent from one of the universities recognized by the Supreme Council of Universities.
- ✚ Payment of tuition fees after the approval of the Faculty Council to enroll students to a maximum of one week from the date of approval, otherwise the registration will be void.
- ✚ The application is made through Ibn Al Haytham system of postgraduate studies on Mansoura University page and print the application forms [data form - information form] and attach it with the rest of the papers.

Required Documents

- Origin of Bachelor's Degree
- Origin of internship certificate
- Certificate of grades [statement of grades] in Arabic
- Birth certificate (Computer)
- Copy of the ID card
- 6 personal photos
- The employer must approve the form prepared in the application file
- Certificate of military service or exemption for males

Enrollment for a Master's Degree in Evidence-Based Health Care

Enrollment procedures and conditions

- ✚ Applications and files will be received from August 1 to 15 August
- ✚ A student with a bachelor's degree in one of the health fields (health sciences, public health sciences, medical sciences, nursing sciences, pharmaceutical sciences) is accepted from an Egyptian university or equivalent
- ✚ Payment of tuition fees after the approval of the Faculty Council to enroll students to a maximum of one week from the date of approval, otherwise the registration will be void.
- ✚ The application is made through Ibn Al Haytham system of postgraduate studies on Mansoura University page and print the application forms [data form - information form] and attach it with the rest of the papers.

Required Documents

- Origin of Bachelor's Degree
- Origin of internship certificate
- Certificate of grades [statement of grades] in Arabic
- Birth certificate (Computer)
- Copy of the ID card
- 6 personal photos

- The employer must approve the form prepared in the application file
- Certificate of military service or exemption for males

Enrollment for PhD

- ✚ Applications and files are received from the beginning of August 1/8 to 15/8 annually.
- ✚ Must hold a master's degree in the specialization branch of one of the universities recognized by the Supreme Council of Universities.
- ✚ The Faculty Council may, upon the proposal of the relevant department council, accept the registration of the student who holds a master's degree in a non-specialization branch after the student has spent a qualifying year as a condition for enrollment in the preliminary study or registration of the thesis. These courses are not counted as part of the program hours.
- ✚ Payment of tuition fees after the approval of the Faculty Council to enroll students to a maximum of one week from the date of approval, otherwise the registration will be void.
- ✚ The application is made through Ibn Al Haytham system of postgraduate studies on Mansoura University page and print the application forms [data form - information form] and attach it with the rest of the papers.

Required Documents:

- Master degree
- Certificate of grades [statement of grades] in Arabic
- Origin of birth certificate (computer)
- Copy of the ID card
- 6 personal photos
- Approval of the employer on the form prepared for this application file
- Certificate of military service or exemption for males.

Enrollment Dates

- 1) Applicant papers are received for enrollment for all postgraduate programs from 1 to 15 August each year.
- 2) The student is allowed to apply for enrollment on the deadline to receive applications for graduate studies in the number of 40 credit hours for the master's degree and 50 credit hours for the doctoral degree, including the registration hours of the thesis within these hours.

The Semesters of the Study

a) Study Semester Time for MA Degree in one of the Disciplines:

- The first semester (preparatory): starts in October and for a period of 15 academic weeks followed by semester tests.
- The second semester: starts in February and for 14 academic weeks followed by semester tests.
- The third semester: starts in October for 14 academic weeks followed by semester tests.

b) Study Semester Time for PhD Degree in one of the Disciplines:

- The first semester: starts in October and for a period of 15 academic weeks followed by semester tests.
- The second semester: starts in February and for 15 academic weeks followed by semester tests.
- Unless stated in the articles and provisions of this regulation, it should be applied in accordance with the law of universities regulation and Mansoura university regulation.

Credit Hour

A credit hour is a unit of measurement to determine the weight of each course per semester, it is equivalent to:

- 1) One hour of theoretical study per week (50 minutes).
- 2) Applied Hours (2 hours of laboratory exercises - three hours of clinical exercises - four hours of field exercises) per week throughout the semester.

Rules of the Study

1. **The student must register the courses of general specialization and specialization and supporting courses within 100% percentage.**
 - a) The Faculty Council decides the minimum number of students to open courses according to the number of students enrolled in the course in each semester and according to the proposals of the boards of the relevant scientific departments in each course.
 - b) The registration of the courses on the registration form shall be through the students' selection of the courses according to the advice of the academic advisors. They are officially registered two weeks before the start of the semester and the registration period ends at the end of the deadline.
 - c) The student should complete the registration form and approve it from the academic advisor and the head of the department.
 - d) A student is not allowed to enroll in a course if he has a prerequisite.
 - e) Priority of registration should be given according to the precedence of registering students in the courses. The student may be allowed to register in a course with the previous requirement in the same semester if the student has studied the

previous requirement and did not succeed in it or a condition for graduation.

2. Delete and add courses

The student has the right to delete / add any course before the end of the second week of the beginning of the semester, after filling the form of deletion and addition and approved by the academic advisor without showing the course that has been deleted in his academic record that " Deletion or addition shall not exceed the upper limit or lower the minimum allowable study load for a student during a semester", on condition the approval of the academic advisor and the scientific department responsible for the course in case of addition. Students who wish to add or delete a course after registration must complete the form for deletion and addition, in order to update the registration form.

3. Withdrawal from courses

- A student is allowed to withdraw from the course before the end of the seventh week of the beginning of the first semester of the master's stage, and before the end of the twelfth week for the rest of the semesters of the master's stage and all semesters of the doctoral stage, after filling the withdrawal form and approved by the academic advisor. In this case, the student does not count the hours of this course and the student is assigned a Withdrawal (w) in his academic record.
- The student is allowed to withdraw from the course after registration when he is summoned to perform military service. A withdrawal estimate is made for military service in his academic record. This period is not counted within the validity of the courses.

4. Re-enrollment after withdrawal:

Re- enrollment may be made after withdrawal if:

- The student has opted out during the semester and the decision for re-admission shall be with the approval of the academic advisor for acceptable reasons.
- The student has been discontinued for a whole semester for documented compulsory pathological reasons estimated by the faculty counsel.

The following restrictions shall be observed:

- The student must submit an application to approve the re-enrollment to be submitted to the Department Council and the Graduate Studies Committee and approved by the Faculty Council.
- Number of credit hours earned to date, and preference is given to those who have acquired more credit hours.
- Academic performance of the student before withdrawal.
- The student has the right to re-enroll in any course that has already succeeded or failed in it, in order to improve his appreciation in this course. On condition the course shall be available and the student shall pay the fees approved by the College Council.

Turn off Constraint and Excuses

1. The student is allowed to withdraw temporarily from the program after he officially requests to stop enrollment.
2. The registration shall be suspended after the approval of the department council on sick excuses or any other compelling excuses (such as maternity leave, childcare leave, travel abroad), military service (recruitment) for

male students or any other excuses accepted by the faculty council.

3. The student shall submit documents proving the reasons for requesting the suspension of enrollment.
4. The student is allowed to suspend the enrollment for a maximum of two consecutive or sporadic years, provided that the suspension for years to come and not for previous years and renewed annually and in case of necessity must be approved by the faculty council and the presentation to the University Council.
5. If the student does not return to the program after the period of suspension of his / her enrollment, his / her enrollment in the program shall be canceled. The student can re-enter the program, but at the beginning of a semester after completing the normal registration procedures to be followed.
6. When a suspension is approved, the registration in that semester shall be canceled and the date of suspension will be recorded in the student's record.
7. In case the student is removed from the program:
 - a) The student shall be canceled if two consecutive supervisory reports are issued, stating that his performance is unsatisfactory after issuing three warnings to him. The satisfactory performance percentage shall be determined in accordance with the regulations of the University.
 - b) The student's registration in the program shall be canceled if he exceeds the period allowed for obtaining the degree which is five years for both the master's degree and the doctoral degree, with the application of the university rules applicable in this text.

- c) The student is granted a diploma degree in specialization if he / she passes the program courses.

Assessment Rules and Exam Systems

1. General rules

- a) The student is assessed continuously throughout the semester through written and applied exams, participation in discussions and researches assigned to him, daily assignments, and attendance of lectures and other means of assessment to help the student evaluate during the semester.
- b) The student is not allowed to enter the exam at the end of the semester unless he attends at least 75% of the teaching hours of the course. If the absence rate exceeds 25% of the total number of teaching hours of the course. The student shall be notified of the denial of entry to the end of the semester and shall be monitored in his / her academic record Forced Withdrawal(FW) from the course.
- c) The student gets an incomplete grade (I) if he is unable to enter the final exam of a course or complete some of its requirements for compelling reasons accepted by the department council and approved by the Graduate Studies Committee and the Faculty Council provided that he has attended and performed at least 75% of the course requirements and is allowed to perform Exam until the beginning of the next semester or otherwise compulsory withdrawal.

2. The duration of the written exams

The duration of the written exams shall not be less than two hours and not more than three hours.

3. Duration of practical exams

The duration of the practical exams shall be determined according to the decisions of the boards of the scientific departments.

4. Numerical estimates of decisions

- a) (60%) of the degree shall be allocated to the final written examination and (40%) shall be allocated to the work of the year.
- b) The distribution of the degrees of practical training courses by (40%) for the work of the year, including periodic tests and continuous evaluation and (60%) for the final clinical practical exam.
- c) The student's performance and assessment shall be based on the semester and grade point average.
- d) The maximum score shall be calculated at a rate of 50 degrees per credit hour.
- e) The grade in the student's curriculum is calculated through "grading by symbol, grading value, verbal and graded average" and the student's performance assessment in the credit system is based on the use of symbols.

Requirements and papers required for registration for master's and doctoral degrees

1. Pass the courses before registration for the thesis/dissertation.
2. A statement from the University Digital Library (receipt of similarity check for research point) stating that the subject of the thesis is not registered in the Egyptian universities through research on the gate of the Egyptian Library
3. A copy of the protocol Arabic - English signed by the supervisors.
4. Time plan of the thesis signed by supervisors
5. Approval of the ethics committee of scientific research on the protocol.
6. International Computer Driving License (ICDL)
[Grant Requirement]
7. The TOEFL certificate is accredited by any branch of AMIDEAST with a minimum of 433 master's and doctoral degrees. The IELTS Academic is equivalent to just (5 degree for master and doctorate).
[Discussion Requirement].
8. Profile of the faculty members
9. Taking into account the general conditions of registration for the master's degree.
10. The approval of the department council on the registration, the submitted protocol and the formation of its supervising committee
11. Registration statement on the knowledge bank
12. **Payment of tuition fees owed by the student from abroad.**

After completing the thesis according to the time plan, the validity report of the thesis is presented for discussion and the formation of the committee for discussion and judgment

A minimum of one year from the date of approval of the university to register for the master's degree and at least two years for the doctorate.

Conditions of Formation of the Discussion and Governance Committee for Master's and Doctoral Degrees

* pass one year from the date of approval of the university to register for the master's degree and two full years for the doctorate.

If the thesis is completed and becomes valid for discussion, the supervisor (s) shall submit a validity report to the competent councils and after the approval of the Faculty Council, it shall be submitted for accreditation by the Vice President for Graduate Studies. The following shall be attached:

- A form from the system of Ibn al-Haytham.
- Report validity of the thesis for discussion.
- Cover thesis only approved and signed by the main supervisor.
- A statement to publish a research derived from the thesis in a specialized scientific journal and a court approved by the permanent scientific committees of the master's degree, Ph.D./ Published a research in a specialized and refined international scientific journal and issued by a scientific body known on a regular basis and to be indexed and has an impact factor.
- Statement of plagiarism of the faculties applied.
- A patent certificate for the protection of intellectual property from the University's Intellectual Property and Patents Office.
- Obtain two courses from the development center to be a course of ethics of scientific research for students

from abroad from the following courses [ethics of scientific research - statistical analysis skills - scientific publishing - effective presentation]

- TOEFL is accredited by any branch of AMIDEAST with a minimum of 433 master's and doctoral degrees.
- Fees Payment Sheet.

Conditions for granting Master's and PhD degrees

After discussing the thesis and making the required modifications and success in the courses, the degree is awarded, declaring the completion of the requirements of the master's or doctoral thesis.

A form from Ibn Al-Haytham system

Fees Payment Sheet.

Reports of aggregate and individual judging committee for each accredited member.

What is useful to make adjustments in case of amendments to the thesis.

Sending a final copy of the thesis to the faculty library and the central library

ICDL certificate or its equivalent

ICDL Arabia - MICL India - IC3 plus - Cambridge IT Skills. (as a prerequisite for granting master's and doctoral degrees only once)

Attach the abstract in English