



# Medical Surgical Nursing Department plan

2021-2022

#### 1. Vision of Medical –Surgical Nursing Department

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The Department of Medical-Surgical Nursing, Faculty of Nursing, Mansoura University is looking forward to occupy the leading position among all the different scientific departments in the faculty and the corresponding faculties of nursing faculties in Egyptian universities and be able to compete with all higher education institutions for nursing at the regional and international levels

2. Mission of Medical –Surgical Nursing Department

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The mission of the Department of Medical-Surgical Nursing is to support the basic principles of nursing study at the university level, through the provision of scientific material consistent with the modern concepts of nursing and clinical scientific skills to prepare a distinguished student in terms of cognitive, professional and vocational rehabilitation and provide comprehensive nursing care of high quality for various specializations of medical-surgical nursing for patients and healthy people in different hospitals and health centers as well as provide multiple and growing educational experiences in different scientific disciplines to meet the needs and requirements of the labor market locally and provide opportunities for continuous learning for their graduates and others, through the programs of graduate studies in accordance with the approved research plan in addition to providing technical and training consultations in various community institutions at the national, regional and global level to ensure sustainable development in the community and keep abreast of what is new.

## **Department staff members:**

Name	Position
prof. Amany Mohamed Sheble	Head of department
prof. wafaa Ismail	Professor of medical surgical nursing
prof. wafaa gamial	Professor of medical surgical nursing
prof. Amira Hassanin	Professor of medical surgical nursing
Assist.Prof . Karima Elshamy	Assist.prof.
Assist.prof. Hanan Mohamed Soliman	Assist.prof.
Assist.prof. Walaa Nasr	Assist.prof
Assist.prof. Hanan Abo-baker	Assist.prof
Assist.prof. Hanan badran	Assist.prof

Assist.prof. Madiha Hassan	Assist.prof
Assist.prof.Heba Abo bakr	Assist.prof
Dr. Eman Heggy	Lecturer
Dr.Hala Abd-elhamed	Lecturer
Dr . Amal Eaed Abdel-Monem	Lecturer
Dr. Amal Ahmed Elmetwaly	Lecturer
Dr.Rasha Hassan	Lecturer
Dr . Eman Abdel-rahman	Lecturer
Dr . Awatef Abdel-Hamid	Lecturer
Dr . Mohamed Elzeky	Lecturer
Dr. Wedad saber	Lecturer
Tarek shaker	lecturer
Marwa Abed -elhamid	lecturer
Dr.shimaa Elghareb	Lecturer
Dr.Heba Mohamed	Lecturer
Dr.yassmin Ebrahem	Lecturer
Shimaa Mosaad	Lecturer
Amora Omar	Lecturer
Fatma Abdel-halim	Lecturer
Huda rady	Lecturer
Soad mohamed	Lecturer
Rasha Hafez	Lecturer
Samia Elsaadany	Lecturer
Ahmed Essam Belal	Assistant lecturer
Amira Mohamed	Assistant lecturer
Sherehan mohamed	Assistant lecturer
Walaa Zahran	Assistant lecturer
Zainb Ibrahem	Assistant lecturer
Mona Ebrahem	Assistant lecturer
Eman Abdo	Demonstrator
Fatma Ead	Demonstrator
Sara arafat	Demonstrator
Asmaa Atef	Demonstrator

Eslam Mahmoud	Demonstrator
Hanan Othman	Demonstrator
Amany Salem	Demonstrator
Mostafa shawky	Demonstrator

3. Objectives of Medical –Surgical Nursing Department

#### General objectives;

Providing the students of the first and second years the necessary knowledge, skills and behaviors that enable them to apply the principles and concepts of medical-surgical nursing in various nursing situations and identify the actual problems of patients.

#### **Specific objectives**

- 1. Accurate analysis of scientific and training needs in line with the needs of various health services through scientific research to ensure obtaining the optimum return for those places.
- 2. Updating, developing and characterizing the curriculum in accordance with the national reference standards for students of the first and second year
- 3. Upgrading nursing activities for the process of education in the field of nursing basics and medical- surgical nursing, public and private.
- 4. Upgrading the scientific and skill level of the faculty members and their assistant through the development and modernization of scientific research methods and the work of seminars and training courses.
- 5. Raise the efficiency of the performance of the student within the laboratories of adult nursing faculty and training places in various health services.
- 6. Interact with the community and participate in solving its health problems and improve the health level of all its members
- 7. Participation in supporting the continuous learning process of the Nursing Authority in Mansoura University Hospitals through holding seminars and training courses on an ongoing basis

#### **Learning outcomes:**

After studying the course, the student will be able to;

- 1. Identify& apply basic concept in nursing
- **2.** State the purposes of each nursing procedures and the rationales of each step; prepare the environment, equipment and the patient for a specific nursing procedure;

- **3.** Perform a specific nursing procedure in safe, efficient and caring manner;
- **4.** Evaluate the outcome according the patient's response
- **5. D**ocument the nursing activities.
- **6**. Apply a basic understanding of patient care and decision making in the provision of direct care.
  - **7**. Identify the principles of teaching/learning in promoting the understanding of health and safety for the patient and their families.
- **8. D**emonstrate standards of precautions when demonstrating laboratory or clinical skills.
  - 9. **D**emonstrate the initial patient care within the legal, ethical and regulatory framework of nursing practice.
- 10. Identify essential nutrients and their actions.
- 11. Assist patient and significant others to access available resources and services
- 12. **D**emonstrate basic therapeutic and preventative nursing measures.
- 13 **D**emonstrate in a lab environment safe skill

## 4-The courses that the department teaches for undergraduate student with its teaching plan

#### 1-Fundamental of nursing 1

Course Content	Date/Day/week	Faculty Members
Course orientation	9-10-2021/Saturday/1 <sup>st</sup> week	Dr. Mohammed Hamed Dr. Awatef Abdel- Hameed Dr Heba Mohamed Dr.Yasmen Khider Dr . Shaimaa Mossad
		Dr. Rasha Hafez Dr .Mona Ibrahem
Mobility and Body Mechanics	16/10/2021/Saturday/2 <sup>nd</sup> week	Prof Dr. Wafaa Gameel Assist Prof Dr. Hanan Soliman Dr .Heba Mohamed Dr Shaimaa Mosaad
Vital signs (Respiration )	23/10/2021/Saturday/3rd week	Dr. Heba Mohamed
Assessment	30/10/2021/Saturday/4th week	Prof Dr. Wafaa Gameel Assist Prof Dr. Hanan Soliman Dr .Heba Mohamed Dr Shaimaa Mosaad
Vital sings (Pulse, Blood pressure)	6-11-2021/Saturday/5th week	Prof Dr. Amira

Vital signs (Temperature)	13 -11-2021/Saturday /6th week	Hasaneen Assist Prof Dr. Madiha Hassan Dr. Eman Heggy Dr.Yasmen Khider Prof Dr. Wafaa Gameel Assist Prof Dr. Hanan Soliman Dr .Heba Mohamed
Health & Illness	27-11-2021/Saturday /7th week	4. Dr Shaimaa Mosaad Prof Dr. Wafaa Ismael D/ Amal Eid Dr Awatef Abdel- Hameed
Health care delivery system	4-12-2021/Saturday/8th week	Prof Dr. Wafaa Ismael D/ Amal Eid Dr/ Awatef Abdel- Hameed
Infection control	11-12-2021/Saturday/9th week	Prof Dr. Amany Shebl Assist Prof Dr Heba Abo Baker Dr. Mohamd Hamed Dr Rasha Hafez
Communication	18-12-2021/Saturday/10th week	Prof Dr. Wafaa Ismael D/ Amal Eid Dr Awatef Abdel- Hameed
Pain	25-12-2021/Saturday/11th week	Prof Dr. Amira Hasaneen Assist Prof Dr. Madiha Hassan Dr. Eman Heggy Dr.Yasmen Khider
Patient Safety	1-1-2022/Saturday/12th week	Prof Dr. Amany Shebl Assist Prof Dr Heba Abo Baker Dr. Mohamd Hamed Dr Rasha Hafez
Personal hygiene	8-1-2022/Saturday/13th week	Prof Dr. Amany Shebl Assist Prof Dr Heba Abo Baker Dr. Mohamd Hamed Dr Rasha Hafez

Assessment Methods	Degree	Week
1- Semester work	180	week 5, 9, 10
<ul><li>- Procedures re demonstration</li><li>-Case study</li><li>-OSCE</li></ul>	60	week 2 up to week 13 week 5 week 9
2. Practical exam	90	week 14

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3. Oral exam	30	week 15
4- written examination	300(50	
	%)	
-mid -term exam	60	Week 6
-final written exam	240	Week16

## Fundamental of nursing II

Course Content	Date/Day/week	<b>Faculty Members</b>
Course orientation	9/10/2021	All staff member
Medication administration	16/10/2021	Assist. Prof. Dr. Hanan Soliman
Diagnostic test	23/10/2021	Dr. Heba Mohamed
Management of patient with hypertension	30/10/2021	Assist. Prof. Dr. Madeha Hassan
Perioperative Nursing	6/11/2021	Dr. Heba Mohamed
Nutritional assessment	13/11/2021	Dr. Yasmin Khider
Postoperative care	27/11/2021	Dr. Shimaa Mosad
Urinary elimination	4/12/2021	Dr. Amel Eid
Bowel elimination	11/12/2021	Dr. Rasha Hafez
Activity and Exercise	18/12/2021	Assist. Prof. Dr. Heba Abobaker

Admission, transfer, and discharge of the patient	25/12/2021	Prof. Dr. Wafaa Esmail
Heat and cold application	1/1/2022	Prof. Dr. Wafaa Esmail

Assessment Methods	Degree	Week
Semester work	150 (30%)	week 5, 9, 10
Procedures redemonstration		• week 2 up to week 13
Incision academy		• week 2 up to week 13
Hospital Sheet		• week 5
• OSPE		• week 9
Practical exam	75 (15%)	week 14
Oral Examination	25 (5%)	week 15
Written Examination	250 (50%)	week 16
- mid -term exam	50	
- Final written exam	200	

## Medical surgical nursing I

Course Content	Date/Day/week	Staff Members
1. Infectious diseases	14/10/2021 ( 1.1)	Prof. Dr. Amany Shebl
	14/10/2021 (week 1)	Assist. Prof. Hanan Abo Bakr
		Dr/ Hala Abdelhamid
		Dr/ Amal Ahmed
2. Gastro esophageal reflux	21/10/2021/	Prof. Dr. Amany Shebl
(GERD)+ Peptic ulcer	21/10/2021(week 2)	Assist. Prof. Walaa Nasr
		Dr/ Rasha Hasssan
		Dr/ Fatma Abd Alhaleem
3. Angina & Acute myocardial		Prof. Dr. Amira Hasaneen
infarction	28/10/2021 (week 3)	Assist. Prof. Hanan Badran
		Dr/ Eman Abd Alrahman
		Dr/ Wedad Saber
4. Nursing care of cancer		Prof. Dr. Wafaa Gameel
patients	4/11/2021 (week 4)	Assist. Prof. Hanan Abo Bakr
		Dr/ Amora Omar
		Dr/ Soad Mohammed
5. Chronic obstructive	11/11/2021 (week 5)	Prof. Dr. Wafaa Ismaeil
pulmonary disease (COPD)	11,11,2021 (Week 3)	Assist. Prof. Hanan Badran
		Dr/ Tarek Shaker

		Dr/ Samia Alsadany
6. Diabetes mellitus	18/11/2021 (week 6)	Prof. Dr. Amany Shebl Assist. Prof. Hanan Abo Bakr Dr/ Hala Abdelhamid Dr/ Amal Ahmed
7. Hepatitis and liver cirrhosis	2/12/2021 (week 8)	Prof. Dr. Amany Shebl Assist. Prof. Walaa Nasr Dr/ Rasha Hasssan Dr/ Fatma Abd Alhaleem
8. Colorectal cancer	9/12/2021 (week 9)	Prof. Dr. Wafaa Gameel Assist. Prof. Hanan Abo Bakr Dr/ Amora Omar Dr/ Soad Mohammed
9. Pneumonia & TB	16/12/2021 (week 10)	Prof. Dr. Wafaa Ismaeil Assist. Prof. Hanan Badran Dr/ Tarek Shaker Dr/ Samia Alsadany
10. Intestinal obstruction	23/12/2021 (week 11)	Prof. Dr. Amany Shebl Assist. Prof. Walaa Nasr Dr/ Rasha Hasssan Dr/ Fatma Abd Alhaleem
11. Deep vein thrombosis (DVT) and edema	30/12/2021 ( week 12)	Prof. Dr. Amira Hasaneen Assist. Prof. Hanan Badran Dr/ Eman Abd Alrahman Dr/ Wedad Saber
12. Breast Cancer	6/1/2022 (week 13)	Prof. Dr. Wafaa Gameel Assist. Prof. Hanan Abo Bakr Dr/ Amora Omar Dr/ Soad Mohammed
13. Hyper/Hypo-thyrodism	13/1/2022 (week 14)	Prof. Dr. Amany Shebl Assist. Prof. Hanan Abo Bakr Dr/ Hala Abdelhamid Dr/ Amal Ahmed

Assessment Methods	Degree	Week
1- Semester work	150 (30%)	
a. Evaluation in hospital	100	

b. Clinical Quiz	35	week 7
c. Incision academy certificates	15	
2- Final summative Evaluation		
a- Clinical Exam	150 (30%)	Week 16
b- Oral Exam	75	
d- Midterm Theoretical Exam	25	
e- Final written exam	50	
	200 (40%)	
Total 500 (100%)		1

### Internal medicine

Course Content	Week	Date/Day/week	Faculty Members	
Angina	1	14-10-2021	Assist Prof. Hanan Soliman	
Diabetes mellitus	2	21-10-2021	Assist Prof. Walaa Nasr	
Chronic Obstructive Pulmonary Disease (COPD)	3	28-10-2021	Assist Prof. Hanan Badran	
Hepatitis	4	4-11-2021	Assist Prof. Hanan Abo Bakr	
Rheumatic Fever	5	11 -11-2021	Dr. Fatma Hamdy	
Acute Kidney Injury (AKI)	6	18-11-2021	Assist Prof. Madiha Hassan	
Peptic Ulcer Disease	7	2-12-2021	Assist Prof. Walaa Nasr	
Congestive heart failure	8	9-12-2021	Assist Prof. Hanan Soliman	
Pyrexia of Unknown Origin	9	16-12-2021	Dr. Fatma Hamdy	
Liver cirrhosis	10	23-12-2021	Assist Prof. Hanan Abo Bakr	
Bronchial asthma	11	30-12-2022	Assist Prof. Hanan Badran	
Chronic Kidney Disease (End Stage Renal Disease (ESRD)	12	6-1-2022	Assist Prof. Madiha Hassan	
Edema Elseuse (ESTE)	13	13-1-2022	Dr. Fatma Hamdy	

Assessment Methods	Degree	Week
1- Semester summative assessment that include:		1- Semester summative evaluation
a-Case study	1-Semester summative evaluation a-Case study and Semester	a- Case study and Semester work4 <sup>th</sup> up to 10 <sup>th</sup> week
b- Quizzes c-Semester work	work 40 (20%) b- Mid-term exam20 (10%)	b- Mid-term exam7 <sup>th</sup> week
	2- Final Summative evaluation	2-Final Summative evaluation
2- Final summative assessment that include:	a- Oral examination 40 (20%) b- Written examination 50 (100%)	a- Oral examination  16th week  b- Written  examination16th week
a- Oral examination	Total: 200 (100%)	CAMINICIONISM WEEK
b- Written examination		

## Applied nutrition

Course Content	Date/Day/week	Faculty Members
Introduction to nutrition	1 <sup>st</sup> week 14-10-2021	Prof. dr/ Amany Shebl
Nutrition composition of diets (Carbohydrates- Proteins)	2 <sup>nd</sup> week 21-10-2021	Prof. dr/ Amira Hassanein
Lipids- Vitamins and minerals	3 <sup>rd</sup> week 28-10-2021	Prof. dr/ Amira Hassanein
Nutrition assessment	4 <sup>th</sup> week 4-11-2021	Prof. dr/ Wafaa Gameel
Malnutrition and deficiency diseases	5 <sup>th</sup> week 11-11-2021	Prof. dr/ Wafaa Ismail
Nutrition in life cycle	<sup>7th</sup> week 18 -11-2021	Prof. dr/ Amany Shebl
Introduction to clinical nutrition and diet therapy	8th week 2-12-2021	Prof. dr/ Amany Shebl
Diet therapy for cardiovascular diseases Diet therapy chronic renal failure	<sup>9th</sup> week 9-12-2021	Prof. dr/ Wafaa Ismail
Diet therapy for diabetes Diet therapy for diarrhea and constipation	<sup>10th</sup> week 16-12-2021	Prof.dr/ Wafaa Gameel

Assessment Methods	Degree	Week
Semester work (Case study)	30 (30%)	4 <sup>th</sup> up to 10 <sup>th</sup> week
Mid-term exam	20 (20%)	7 <sup>th</sup> week
Written examination	40 (40%)	16 <sup>th</sup> weeks
Oral examination	10 (10%)	16 <sup>th</sup> weeks

## Anatomy

Course Content	Date/Day/week	Faculty Members		
Course orientation	9/10/2021	Dr /Mamdoh Besher Eldsoky		
Anatomical terms	16/10/2021	Dr /Mamdoh Besher Eldsoky		
Skin	23/10/2021	Dr /Mamdoh Besher Eldsoky		
Musculoskeletal system	30/10/2021	Dr /Mamdoh Besher Eldsoky		
Nervous system	6/11/2021	Dr/ Mahmoud Mohammed Abdelhamed		
Respiratory system	13/11/2021	Dr/ Mahmoud Mohammed Abdelhamed		
Digestive system	27/11/2021	Dr/ Mahmoud Mohammed Abdelhamed		
Urinary system	4/12/2021	Dr /Mamdoh Besher Eldsoky		
Genital system	11/12/2021	Dr /Mamdoh Besher Eldsoky		
Endocrines	18/12/2021	Dr/ Mahmoud Mohammed Abdelhamed		
Sensory oranges	25/12/2021	Dr /Mamdoh Besher Eldsoky		
Lymphatic system	1/1/2022	Dr/ Mahmoud Mohammed Abdelhamed		

Assessment Methods	Degree	Week
	60 (20%)	4th up to 6th week
1- Semester formative evaluation		
Semester work		
<ul> <li>Assignment report</li> </ul>		• 7th week
Mid-term exam		
	30(10%)	

Practical exam	60 (20%)	14th week
Written Examination	25 (5%)	16th week
Written Examination	150 (50%)	week 16
Total	300 (100%)	

#### **GUIDELINES FOR STUDENTS**

#### 1. Identification Badges

Students wear Identification Badge at all times while on campus and within the clinical setting areas. Failure to wear ID badge will result in the student not being allowed to enter in to the classroom or clinical setting.

#### 2. <u>Attendance Policy</u>:

a. CLASSROOM – It is strongly advised that students attend all classes.

The student is responsible for material covered in any class or lab.

b. CLINICAL – Students are required to attend 100% of the stated clinical hours in nursing course at scheduled time. If student come late by 5 min considered late, two day late equal to one day absent. If student come late by 10 min considered absent. If the student misses 10% of clinical hours due to illness, death of a family member or unpreventable circumstance, the student will make up the hours according to the guidelines stipulated by the Nursing Department. Make-up of the clinical time must be completed before the end of the term.

If additional absences occur (beyond 20%), the student will be subject to clinical failure,

Failure to notify the instructor and the facility prior to clinical absence will be considered unethical performance and can result in clinical failure.

#### 3. Classroom Etiquette:

An integral part of an education is developing a sense of integrity and responsibility, not only toward instructors, but also toward other students. In the classroom, appropriate behavior reflects on your maturity. Arriving late to class, being unprepared, inappropriate talking while class is in session, etc. negatively reflects on you and your evaluation. Please be considerate.

#### 4. Clinical /theoretical evaluation:

- 1. Patient Care Areas: If a student jeopardizes patient safety or engages in unethical or illegal behavior, this will result in a clinical course grade of failure.
- 2. Nursing Lab: Satisfactory demonstration of each designated skill or procedure according to established guidelines. Students will give two (2) attempts to perform each designated skill. A student who is unsuccessful after the second attempt will receive an unsatisfactory evaluation and will result in failure to meet minimal requirements for the class.
- 3. Any assignments must have your name on it or you will receive a zero.
- 4. Students are expected to be fully prepared for each class.

- 5. One half (1/2) point will be deducted for each misspelled word. This applies if the same word is misspelled more than once, and no points will be given if I am unable to read your answer.
- a. Tests will consist of information gathered from:, lecture, assigned reading, material handed out in class/on web, assigned, and video content. Test questions will be accumulative.
- b. There will be no retests. Makeup tests will be allowed only for valid excuses and prior contact with the instructor is made when possible. A grade of "zero (0)" will be recorded for any tests missed. If a foreseeable problem should arise, a test may be taken early at a time established by the instructor. To be eligible to take the test before the planned exam date the student must contact the instructor prior to the scheduled time of the test.
- c. Final exams will only be administered on the designated date and during the designated time.
- d. In event you are absent on a day of a scheduled test, and your excuse is valid, you are expected to make up the missed test on your first day back to school (clinical or lecture). Failure to do so will result in a grade of zero (0) for that test.. You will need your student ID card in order to take the test.
- 5. Uniform Students will be expected to dress professionally and maintain professional conduct at all times in the clinical. No jewelry, cut nails, black low heel shoes, blue scarf, white lab coat (please see student nurse handbook).
- 6. There is to be no drinking or eating in the clinical area, simulated lab, or computer area.
- 7. Electronic devices (cell phones, I pad, etc) must be turned off during class. The devices are not part of the instructional environment and may be confiscated by the instructor if utilized during class time.

#### 5- scientific research

1-Formation of teaching for the master's level in the credit-hour system for the academic year 2021-2022, the third semester

Course name	<b>Teaching Members</b>
Professional holistic nursing	prof. Amira Hassanin Assist.prof. Madiha Hassan
Trans-cultural nursing	Assist.Prof . Karima Elshamy Assist.prof. Walaa Nasr
Applied nutrition for nurses	prof. wafaa Ismai
Scientific writing and publishing	prof. wafaa gamial
Specialized Clinical Nursing (Practical Training II	prof. Amany Mohamed Sheble Assist.prof. Hanan Abo-baker
General surgery	Prof. dr .Alyamani
Internal medicine	Prof. dr Mahmoud Awad

## 2-formation of teaching for the PhD level with the credit-hour system for the academic year 2021-2022, the first semester.

Course name	Teaching Members
New trends in medical surgical nursing	\prof. wafaa Ismai prof. Amira Hassanin
Curriculum Development in Nursing Profession	prof. wafaa gamial
Psychosocial Aspects of Chronic Illness and Disability	prof. Amany Mohamed Sheble Assist.prof. Hanan Abo-baker
Disaster management	Assist.Prof . Karima Elshamy Assist.prof. Walaa Nasr Assist.prof. Madiha Hassan

## 6-The department's plan for community service and environmental development affairs for the academic year

Goal	topics	Target population	Time frame	Responsible person
Sprea ding healt h awar eness	A two-day awareness convoy for the nursing faculty to measure blood pressure and how to avoid and deal with the risks of high blood pressure	<ul><li>College staff</li><li>the students</li></ul>	October 2021	\prof. wafaa Ismai prof. Amira Hassanin \prof. wafaa Ismai Dr . Wedad Saber
amon g the target grou ps	Cirrhosis and how to prevent liver disease	<ul><li>College staff</li><li>the students</li></ul>	October 2021	Dr Marwa Abdel hamed
	Patients' Rights " Ethical considerations in medication administration"	<ul> <li>Nursing         staff at         Mansoura         University         Hospitals</li> <li>Nursing         students</li> </ul>	December 2021	Assist.prof .Hanan Soliman
	Correct and safe sitting in front of computers to keep pace with the digital transformation.	Faculty members and their assistants • College staff • the students	January 2022	Dr . Wedad Saber

Challenges and innovative	of the students March Dr. Rasha
nursing practice in manage	ent   • Postgraduate   2022   Hassan
during Covid 19 pandemic	students
	working in
	hospitals

#### **Department activities**

### Formation of quality committees in the department



# Quality Committees of Medical Surgical Nursing Department Academic year 2021-2022

<b>Quality Committees</b>	Staff	
Educational Effectiveness Committee	Assiss.Prof. Karima Elshamy Assiss.Prof. Madiha Hassan Dr. Eman Heggy Dr. Amal Eid Dr. Eman Abd Elrahman Dr. Fatma Abd Elhaliem	Dr. Samya Elsaadany Dr. Soaad Abd Elghaney Assiss.Lecturer / Walaa Zahran Demonstrator / Nora Hasaneen Demonstrator / Eslam Mahmoud
Post graduate committee	Prof.Dr. Wafaa Ismaeil Aassiss.Prof. Walaa Nasr Assiss.Prof. Heba Abo Baker Dr. Amal Elmetwally	Assiss. lecturer / Ahmed Esaam Demonstrator / Eman Abdo Demonstrator / Fatma Eid Demonstrator / Sara Arafat

Course portfolio committee	Dr. Awatef Abd Elhamied Dr. Ammora Omar Dr. Rasha Hafez Prof.Dr. Amira Hasaneen Assiss.Prof. Hanan Abo Baker Dr. Rasha Hassan Dr. Wedad Saber	Demonstrator / Asmaa Atef Demonstrator / Dalia Elsayed  Assiss. lecturer / Mona Ibraheem Assiss. lecturer / Sherehan Elsaeid Demonstrator / Hanan Othman Demonstrator / Asmaa Gamal
	Dr. Heba El-Habashy Dr. Huda Rady	Demonstrator / Mostafa Shawky
Exam paper evaluation committee	Prof.Dr. Wafaa Gameel Assiss.Prof. Hanan Soliman Asssiss.Prof. Hana Badran Dr. Hala Abd Elhameid Dr. Yasmin Kheder Dr. Shimaa Elsayed	Assiss. lecturer / Amira Abd Elwahed Assiss. lecturer / Zeinab Ibraheem Assiss. lecturer / Safyaa Abdo Demonstrator/ Amany Salem

## Other activities and responsibilities of staff members

Staff name	Duties and responsibilities
Dr . Eman Hegy	The first-year coordinator
Dr . Amal Ahmed	The second-year coordinator
Dr. Mohamed Hamed	Quality Coordinator
Dr. Tarek Shaker	Quality Coordinator
Dr. Eman Abdel rahman	Responsible for the standard of faculty members
Dr. Rasha Hafez	Responsible for the teaching and learning standard
Dr.Fatma El gohary	Bachelor's Coordinator
Dr.Soad Abdelghany	Post-graduate Coordinator
Dr. Heba Mohamed	laboratory coordinator
Dr.Awatef Abdel hamed	e-learning coordinator of undergraduate
Dr. Wedad Saber	e-learning coordinator of postgraduate

Dr. Yassmin khedr	Web page coordinator
Dr.Shymaa Mosad	Academic Advising Coordinator

## **Head of department**

## **Approval date**

Prof. Dr. Amany shebl