



## Clinical Training Plan for Course of Nursing Administration (1), 1<sup>st</sup> Semester for Academic Year 2023/2024

### **First: The part related to practical training in the hospital**

- Due to the increase in the number of students (more than 1533 students) registered in the course, with the limited time specified and allowed for each group, which results in the impossibility of all these students entering practical training places in hospitals, which hinders the achievement of the required educational goals and increases the risk of patients being exposed to risks. Infection, based on this, the students will be divided into 4 groups (A & B & C & D, each group contains 390 students, and each group is divided into 10 groups with an average of 39 students in each group, and they will be exchanged between them to enter the sick, with an average of 10 students in each section.
- Students are compensated for gathering in training places as follows:
  - Conduct interactive sessions for students (Online meetings using Microsoft Teams).
  - With explanations and practical videos and uploading them to the electronic platform for students.



**Distribution of nursing administration staff for clinical training in hospitals 1<sup>st</sup> Semester  
for Academic Year 2023/2024**

Staff name	Clinical Area	Clinical Supervision
Assist. Lecturer/ Hanaa Mamdouh Hassan	Oncology center-Mansoura University	Dr/ Amina Hassan Ahmed
Assist. Lecturer/ Nora Atef Abd El Hamid	Main Mansoura University hospital	Dr/ Faten Ahmed Mohamed
Assist. Lecturer/ Asmaa Alwan Mohamed	Mansoura Children Hospital	Dr/Amira Abd-Elmoneam
Assist. Lecturer/ Hanim Mohamed	Main Mansoura University hospital	Dr/ Faten Ahmed Mohamed
Assist. Lecturer/ Fayza Mosa Ali	Mansoura Children Hospital	Dr/Amira Abd-Elmoneam
Assist. Lecturer/ Ghada Kamal Mohamed	Mansoura Children Hospital	Dr/Amira Abd-Elmoneam
Assist. Lecturer /Amira Naser	Oncology center-Mansoura University	Dr/ Amina Hassan Ahmed
Demonstrator/Safia Khaled Ahmed	Main Mansoura University hospital	Dr/ Faten Ahmed Mohamed
Demonstrator/Nesma Mahmoud	Main Mansoura University hospital Medical Specialized Building.	Dr/ Heba Rabee Hagra
Demonstrator/Karima Fawzy	Cardiothoracic & Vascular surgery Center	Dr/ Heba Rabee Hagra
Demonstrator/ Fayza Ahmed	Oncology center-Mansoura University	Dr/ Amina Hassan Ahmed

**Distribution Of Nursing Administration Staff for On-Line Clinical Topics 1<sup>st</sup> Semester  
For Academic Year 2023/2024**

Date	Topics	Place		Clinical Staff
		Face to face	Online	
1 <sup>st</sup> week	Orientation about nursing administration (1) course specification and guidelines	-----	For all groups (A, B, C, D)	Dr/ Amina Hassan Ahmed
1 <sup>st</sup> week	Record & Report (unit report, Medication, SPAR, Incident Report)	For all groups (A, B, C, D)	G. C G. D	Dr/ Asmaa Elwan Mohamed
2 <sup>nd</sup> week	Apply administration & management function	G. C G. D	For all groups (A, B, C, D)	Dr/ Karima Fawzy AbdAleem
3 <sup>rd</sup> week	Develop vision & mission of health care institution	G. A G. B	For all groups (A, B, C, D)	Dr/ Hanaa Mamdouh Hassan
4 <sup>th</sup> week	Design policy & rules for selected institution	G. C G. D	For all groups (A, B, C, D)	Dr/ Ghada Mohamed Kamal



5 <sup>th</sup> week	Design block and cyclic time schedule	For all groups (A, B, C, D)	G. A G. B	Dr/ Asmaa Elwan Mohamed
6 <sup>th</sup> week	Draw organizational, unit chart	G. A G. B	For all groups (A, B, C, D)	Dr/Safia Khaled Ahmed
7 <sup>th</sup> week	Apply time management tools (Time log - Scheduling Grid)	For all groups (A, B, C, D)	G. A G. B	Dr/ Amira Naser Ali
8 <sup>th</sup> week	Apply delegation sheet	For all groups (A, B, C, D)	G. C G. D	Dr/ Noura Atef El sayed
9 <sup>th</sup> week	Apply inventory list equipment, supplies	G. C G. D	G. A G. B	Dr/Nesma Mahmoud Mohamed
10 <sup>th</sup> week	Design job analysis, description and specification sheets	G. A G. B	G. C G. D	Dr/ Hanim Mohamed El-sayed
2 <sup>nd</sup> week	Apply Kardex	G. C G. D	For all groups (A, B, C, D)	Dr/ Fayza Mosa Ali

**N.B:** Total number of each group student ranged from 35-45 students  
Every clinical instructor assigns one group of students.

Head of Department

Coordinator of clinical training

Prof. Hala Gabr Mahmoud

Lecturer. Amira Hassan Ahmed